Libraries Linking Idaho
Steering Committee Meeting
May 5, 2010
9:00am – 4:00pm

Participants:

Lynn Baird, University of Idaho	Marilyn Moody, Boise State University
James Teliha, Idaho State University	Sue Niewenhous, Lewis Clark State College
Julie Woodford, Burley Public	Jane Somerville, Stanley District Library
Glynda Pflieger, Melba High School	Cathy Poppino, St Luke's Magic Valley
Ann Joslin, ICFL	Kathleen O'Connor, Washington Idaho Network

ICFL Staff:

Gina Persichini (Meeting Leader)	Shirley Biladeau (Facilitator)
Nancy Reese (Recorder)	Marj Hooper
Jan Wall	Frank Nelson
Anne Abrams	Teresa Lipus

Meeting Overview:
The meeting began with a welcome, introduction of attendees, review of agenda and review and consensus on ground rules.
A request was made to add time for discussion of BCR's transition to Lyrasis.

Broadband Technology Opportunities Program (BTOP)
Ann Joslin reported on the status of the BTOP application which is entitled "High Quality Public Computing in Idaho Libraries." Refer to meeting record for slide content.

The 2 year objectives include:
- Increase connectivity rates in the least connected public library facilities
- Upgrade public computing resources in those facilities
- Upgrade partnerships

The total project costs are $2,850,346.
Grant Request: $1,907,531
Grant Match: $942,815 Match includes funding from Gates and in-kind match from ICFL.

The project involves a number of partners, including IPTV: Idaho Teachers Domain, Public Libraries, IRON, Department of Education, Department of Labor, and PTE/Adult Basic Education.

The application was submitted in March. ICFL anticipates the next step in the process is "Due Diligence." Due diligence is the period in which reviews clarify project details. At this time, ICFL staff is working on interim planning related to the project. A kick-off summit will take place should funding be awarded. ICFL staff is working with the Gates Foundation on that. In addition, staff is working on planning for e-rate training, and seeking an inventory of fiber already in place throughout the state.

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It is anticipated that funding announcements for Round 2 successful applicants will be complete by September 30th.

If ICFL's application is not funded, there are portions of the project that may move forward anyway. Those activities may include:

- Content partnerships with Department of Labor and Adult Basic Education program (ABE).
- Partnership with Department of Education for public library access to Plato and Apangea
- Gates Foundation support for e-rate training, other project activities

A suggestion was made to increase visibility to expand partnership with businesses. This topic will be included in the summit.

Commission Update

Ann Joslin provided an update of ICFL's budget status. The Fiscal Year 2011 general funds appropriation is 34% less than the original appropriation for Fiscal Year 2009.

 ICFL gave up 4 full time positions. Among current vacancies, ICFL is in the process of filling a position for a Financial Support Technician and a School Library Consultant.   Anne Abrams recently moved into the vacant Public Library Consultant position, leaving vacant the Marketing and Advocacy Consultant position.

Operating funds for the Read To Me program has been reduced by half. The funding for the Talking Book Service was moved from general funds to LSTA grant funds.

For Fiscal Year 2011, ICFL requested a one-time reduction in funds for the LiLI Databases. Due to changing the contract years from a calendar year to the fiscal year, only 6 months of the contracts will be paid in Fiscal Year 2011. Intent language was included in the budget bill that the reduction is one-time with a plan to restore the funding for Fiscal Year 2012.

LiLI Work Plan for 2010 - Gina Persichini
Gina presented proposed changes to LiLI Work Plan for 2010-2011. A handout showing proposed changes was provided. The following changes were included:

- Add "Carry out LiLI Database contract renewal and transition," which is needed as we approach the end of the current database contracts.
- Add "Provide training and education for the sustainability of LiLI Unlimited participation." This activity take into account the growing need at the local library level to find efficiencies as they struggle with smaller budgets. Training on some tools may help library staff find some of those efficiencies and/or make informed decisions.
- Remove, "Improve access to unique content in libraries." This is not to say this doesn't need to be done, but the activity was referring to the test run of opening up full cataloging access to LiLI-U participants. That project is drawing to a close.

Members present agreed with the changes and proposed to add the following bullet point to the 2010-2011 Focus:

- Expanding resources to libraries based on enhanced partnerships

Connecting to Collections - Mary DeWalt

Mary DeWalt provided a status update on the Connecting to Collection grant project. Mary worked with BCR, the Bibliographical Center for Research, and took the lead on applying for funds on behalf of Idaho's libraries. The project was funded with an award of $39,500.00. The purpose of the grant is for preservation planning for Idaho libraries. Ada Community will be Grant Administrator. Key activities will include surveys, 3 teleconferences, and a Workshop planned for November 2010.

Since BCR is in the process of integrating their services with Lyrasis, the contract for the project surveys will now be with Lyrasis.

Mary is seeking additional committee members. The following were identified:
- ICFL's CE Consultant, Shirley Biladeau
- Julie Woodford (Burley Public Library) volunteered
- A University of Idaho staff members (Lynn Baird will follow up with Mary)

Other suggestions for committee members included:
- Kathleen Durfee, Land of the Yankee Fork State Park
- Jody Ochoa, Idaho Museum Association

Mary will follow up on suggestions. All are encouraged to suggest others. Please email Mary at mdewalt@adalib.org.

LiLI Unlimited Open Enrollment
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Gina shared that open enrollment is going on through Mary 20th. Staff do not anticipate gaining any new members given the current state of library budgets. In fact, 4 school libraries have already indicated they will withdraw from participation. One small public library has expressed interest, but no enrollment forms have been received yet this year. The intent this year is to maintain as much participation as we can given the economic status of Idaho libraries.

Full Cataloging Trial

A year ago we opened up access to OCLC's Connexion Browser to all LiLI-U participants. The purpose was to determine what interest there may be for libraries to have full-cataloging access all the time. While some libraries added unique holdings, it does not appear that this kind of access is worth additional fees from smaller libraries.

Idaho libraries added 4,083 original records in the first 6 months of the project. 468 of them were from libraries that otherwise would not have had access to do so.

A great success story was the Oakley Public Library. Staff brought 11 items to the training class and added records for all 11 items on the spot. Since then, they have added at least 40 more items. These are unique items that wouldn't be available outside their community.

A librarian from a small library in an area where there is considerable focus on quality cataloging, responded to a question about libraries possibly paying for continued access to full-cataloging tools. The response was, "doubt it." That same person suggested the money spent to do that might be better spent on training to get more library staff comfortable with original cataloging.

As the total statewide costs are not impacted by doing so, Gina will be asking the ICFL Management Team for approval to continue the full-cataloging access for all participants in the program.

Future Cost Sharing for LiLI Unlimited

The current cost-sharing formula remains unchanged from last year. The total project generally sees increases in costs from year to year. Not anticipating any significant increases in participation, we will need to reexamine the cost-sharing formula to be certain enough participant fees are coming in to cover the costs. Gina present two scenarios for fee changes and requested input, noting:
- ICFL may pursue one of those options, some combination of what was presented, or something completely different.
- A decision on fees for the 2011-2012 project year do not need to be final until Spring 2011.
- Both options presented move all public libraries into the same sliding fee scale. Currently 3 public libraries are priced as "full catalogers."
- Input requested for the following recommendation that will be brought to ICFL.

University libraries requested comparison costs to show the cost benefit of participation. Gina sent all the current full-cataloging participants (universities, plus 3 public libraries), a comparison of what they paid in 2003-2004 the year prior to the start of LiLI-U and what they will pay this year. All of them are currently paying less than they paid in 2003-04. The 2003-04 costs used in the comparison considered only ILL and cataloging costs. The current LiLI-U participation fees include unlimited batchloading and WorldCat access.

Discussion:
- Would like to see a comparison of LiLI-U costs and the cost if a library were to go direct to OCLC today.
- A cost-per-transaction fee per library might also be useful to justify LiLI-U participation fees.
- We should consider the "great good" instead of just the pricing.
- What does it take to get to our goal of Resource Sharing?
  - What is the messaging and how do we work it?

    o   How are the schools doing their cataloging? Find this out and maybe we can bring them in or keep them in.

LiLI Portal Changes

Eric Hildreth, ICFL's Web Designer, presented a tour of the new LiLI Portal site. The following suggestions were provided:

- The logos for [STACKS] and LiLI Unlimited aren't clear. They look like advertisements. The user may not realize they are searchable services.
    - The LiLI Unlimited logo will be changed to the same search widget used on the current site before the new design is released.
    - Would be nice to see if some kind of search widget could be created for [STACKS]

Side note: It's not easy access to find limit a search in idaho.worldcat.org to just a single library. School library encouraged students to do this in the FirstSearch platform, but it's not easy in new platform.

LiLI Databases – Gina Persichini

Content Changes in ProQuest

- In January, EBSCOhost announced they entered into an exclusive deal with the Time, Inc. publishers. As a result, Ebsco has the exclusive rights to full-text of Time, Inc. content for distribution in their database products. Ebsco's agreement also eliminates embargoes on that content. Indexing and abstracting of the content can continue in other database providers, but new full text will not be available.   Full text from past publications will remain where they were available. Last year, a similar agreement was made with Consumer Reports. Our statewide ProQuest access will no longer have current full-text access to the titles in the handout (referred to ICOLC handout).

LiLI-D Evaluation

- ICFL is seeking to contract with an outside party to perform a thorough evaluation of the LiLI Database program. The desired outcomes of such an evaluation are:
    - A report identifying
        - Impact of the service on libraries
        - Impact of the service on library users
        - Success factors
        - Implications for the future of the program
        - Recommendations for program sustainability
    - An executive summary of the report
    - Recommended next steps for ICFL

LiLI-D Renewal Timeline

- If we decide to pursue a product as a sole source, the timeline changes a great deal. That process would begin sooner as we have to go through an approval process to do so. See Timeline Handout.

Recommendations for next steps for LiLI Database renewal

- Collectively purchase ancillary items – research this
- Contact Washington State to find out the list of titles for their core databases
- Bid out a federated search component

Process:
Should we seek a sole source provider or go to full bid? If we seek sole source, there is no guarantee that Division of Purchasing will approve the method
- Members present recommend we seek a sole source contract with Ebsco for our core content and request proposal through a bid process for ancillary products.

Content:
Members were asked for feedback on content. In an RFP process, we may want to identify content that is important to our users. Are there any specific titles or content areas that participants feel is necessary in the scope of the LiLI Databases?
Following items were recommended for core content
- Auto Repair Database
- Elementary school content
- Genealogy
- Book Reviews
- Government Policy
- Content meeting the requirements for Senior Project Topics (check with Department of Education)
- Medical content
- Important titles:
    - Archaeology
    - Architectural Record
    - Aviation Week & Space Technology
    - Boating World
    - Bulletin of the Atomic Scientists
    - Congressional Digest
    - Consumer Reports
    - Consumer Reports Buying Guide
    - Consumer Reports Money Advisor
    - Consumer Reports on Health
    - Cooking Light
    - Discover
    - Ebony
    - Entertainment Weekly
    - Entrepreneur
    - Environment
    - Forbes
    - Fortune
    - Golf Magazine
    - Harvard Business Review
    - Health
    - Hispanic
    - History Today
    - Horticulture
    - Jet
    - Kiplinger's Personal Finance
    - Money
    - Money
    - National Review
    - National Review
    - National Wildlife
    - Native Peoples Magazine
    - New Scientist
    - New Scientist
    - People
    - Physics Today
    - Physics Today
    - Ranger Rick
    - Red Herring
    - Sail

- Science
- Scientific American
- Scientific American
- Sierra
- Southern Living
- Sports Illustrated
- Sports Illustrated
- Sunset
- Swimming World
- The Nation
- The New Republic
- This Old House
- Time
- Time for Kids
- U.S. News & World Report
- Vital Speeches of the Day
- Wilderness

Evaluation:

Members were asked for suggestions for evaluative criteria. In an RFP process, we need to identify the criteria upon which proposals are evaluated. What criteria, in addition to the content already discussed, is important to meet our users' needs?

Following criteria suggested as evaluation tools:

- Bidder provides single search component
- Library add on purchases have usable federated searching ability
- Stability in company
- Consumer friendly for all users
- Tech support for end users
- Economical
- Diversity of content
- Resources for all ages (K-life) consistent reliable information
- Current content (full text)
- Readability
- Detailed, readable information on charts and graphs
- Additional content from vendor
- Accommodations and discounts
- No/Few Embargos
- Authentication method
- Interface
- Vendor integrity
- References
- Training plan
- Tutorials-online support

BCR /Lyrasis-Service Discussion:

ICFL currently provides a statewide membership to BCR for all public libraries. That membership will transfer to Lyrasis automatically as of July 1, 2010. Statewide members is currently $5,000, future rates with Lyrasis are not yet known. Ann Joslin ask the participants about their current usage of BCR. Services include: coupons for training, database discounts, and Free Friday Forums (webinars).

Additional Announcements:

- Julie Woodford is completing her second term on the Steering Committee. Ann Joslin and participants acknowledged her contributions. ICFL staff will seek a public librarian from the Southwest region of Idaho to fill the position.
- Jane Somerville is completing her first term on the Steering Committee and has agreed to served a second term.
- Joe Reiss is retiring. Someone from the CIN service area will be appointed to fill the remainder of his term.

Meeting Wrap Up

Review of next steps

1. Provide suggestions to Ann Joslin for speaker at Idaho BroadBand Summit
2. Provide suggestions to Mary DeWalt for steering committee members for Connecting Collections
3. Provide suggestions to Gina Persichini for LiLI data base core content and evaluation criteria
4. Provide suggestions for LiLI Portal.
5. Provide suggestions to Gina Persichini regarding future cost sharing on LiLI Databases.
6. Gina will send a doodle to schedule the August/October meeting
7. Advisory Group Members send Gina suggestions for discussion topics for next LiLI meeting.